



Membership Tournament Travel and Coaching Policy

Objective:

The primary objective of the membership travel and coaching policy is to define the responsibility for any travel expenses associated with tournaments and outline the expectations of coaching at tournaments. Tournaments include, but are not limited to, Events in Calgary, Alberta events outside Calgary, Canada Cup West, Canada Cup East, USA West (OR, CA, CO), USA East (TX, NJ, etc.), and international tournaments outside North America. The coaching policy will outline the expectations of coaching at tournaments and events.

Membership:

The membership will be responsible for all personal travel costs for the athletes attending tournaments or events. These costs include, but are not limited to, meals, accommodation, travel expenses, tournament fees, fencing equipment, medical insurance, and coaching fees, as shown in the schedule below.

Formula for Epic coach travel cost compensation. Coaches' travel expenses include, but are not limited to, airfare, lodging, per diem and extra expenses approved by the executive at the time of travel. Coaches' travel is based on tournament pre registration and Epic board approval.

AB Event Calgary	Zero cost
AB Event outside Calgary	\$30.00 per event
Canada Cup West	if 4 or more Epic 25%
Canada Cup East	if 4 or more Epic 25%
USA West (OR, CA, CO)	if 4 or more Epic 25%
USA East (TX, NJ, etc)	if 4 or more Epic 25%
International outside NA	to be approved by the Epic board

- All athletes traveling outside of Calgary that are under the age of 18 will be subject to the coaching travel compensation rates as detailed above. Athletes over the age of 18 must inform the coaching staff in advance if they would like to receive coaching support at the tournament / event
- Ratio of coaching staff traveling to each event is based on the number of athletes and the requirements of the event. The ratio of coaching staff attending each event will vary and will be decided by the operations manager and coaching staff before finalizing travel.
- If less than 4 athletes attend, the athletes will pay the total cost to the club.
- The club's operations manager and Epic president will decide the cost and coaches' availability.
- If four or more athletes attend events outside Alberta, Epic will cover 25 % of the cost. The athletes attending will cover all other expenses.
- The balance owed over the 25% paid by Epic will be split at a ratio of 50 % flat rate and the balance after split based on a per event per athlete charge.



- An estimated cost over the 25% covered by Epic will be communicated to the athletes 1 month before the start of a tournament. The estimated cost will be based on the number of athletes, coaches, and cost.
- If the member / athlete cancels travel after the final registration confirmation and cost, the board of directors reserves the right to charge the member a share of the travel expenses.
- The club's operations manager will communicate the final cost to the athletes one week after the tournament. All funds are due three weeks after the tournament's completion.

Coaching Expectations at Tournaments

The coaches will prepare their plans according to the events of the Epic fencers competing each day. While the Epic coaches would like to be with every fencer for every bout, it is not always possible, depending on the size of the tournament and event conflicts. Despite their best efforts, not everyone will get equal time at every tournament. The Epic coaches are experienced and knowledgeable and will do their absolute best to provide each fencer with support and offer constructive advice to provide an environment for productive experience. Additionally, if two epic fencers are competing against each other in the same match both athletes will not have any coaching during the match

Tournament Conduct and Representation:

Coaches, Athletes and Members are expected to conduct themselves professionally and represent Epic Fencing Club positively during travel and at the tournament.

Review and Amendments:

This policy is subject to review and amendment by the Epic Fencing Club Board of Directors as needed.

By adhering to this policy, Epic Fencing Club aims to provide the necessary support for our coaches, enhancing the development and success of our fencers while ensuring responsible budget management.